**APPLICATIONA AND INDICATIVE OFFER FOR MARKET RESEARCH**

*“Development of electronic ticketing system for Riga city public transport”*

1. **PARTICIPANT**

|  |  |
| --- | --- |
| **Company (full title)** |  |
| **Registration No**  |  |

1. **REPRESENTATIVE**

|  |  |
| --- | --- |
| **Name, Surname** |  |
| **Position in company** |  |
| **Phone Number** |  |
| **E-mail** |  |

Regional representative in Latvia (if any):

|  |  |
| --- | --- |
| **Representative Company** |  |
| **Address** |  |
| **Phone Number** |  |
| **E-mail** |  |

**3. APPLICATION**

**3.1. We reviewed market research documentation and:**

[ ]  Consider the possibility to participate in the open tender procedure when it will be launched;

[ ]  We are not able to participate in the tender because of lack of required experience;

[ ]  We are not interested to participate in this tender;

[ ]  Other answer:

|  |
| --- |
| *If ticked “Other answer”, please explain your answer.*  |

**3.2. We reviewed technical requirements and recognize, that:**

[ ]  Technical requirements are clear, enforceable and their content is enough for preparation of tender offer;

[ ]  Technical requirements should be improved:

|  |
| --- |
| *If you have indicated that the technical requirements need to be improved, please indicate here or attach as an annex to the application what exactly needs to be improved or what information is unclear or insufficient. Here you can also express your opinion on another important aspect that should be considered when preparing a tender documentation.**This information is important to us in order to avoid delays in the open tender procedure and to ensure free competition among suppliers.* |

1. **COMPANY EXPERIENCE**

3.1. We have supplied similar Ticketing system and related services in the last 5 (five) years up to 3 (three) customers.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Customer** | **Brief description of supplied Ticketing system, including related services, equipment, software. System launching year, service provision time.** | **Contract value of system****EUR w/o VAT** | **Contract value of support and maintenance services EUR w/o VAT** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

* 1. We don’t have the required experience, but we are able to certify that we are able to fulfill the contract because:

|  |
| --- |
| *Please describe company experience that is different than required but would allow to fulfill contract in high quality.* |

3.3. Economic and financial standing:

|  |  |
| --- | --- |
| **Total turnover** | **Year** |
|  | 2020 |
|  | 2019 |
|  | 2018 |
| **Positive equity in 2020 (balance sheet data)** | [ ]  Yes[ ]  No |
| **Liquidity ratio ('Total current assets' divided by the balance sheet line 'Total current creditors') in 2020 is at least 1**  | [ ]  Yes[ ]  No |

3.4. Using of subcontractors, please tick the appropriate box:

[ ]  We certify that our Company will fulfill the contract independently without using subcontractors, or

[ ]  We certify that our Company will fulfill the contract by using subcontractors:

|  |  |  |
| --- | --- | --- |
| **No.** | **Company title, Reg. No** | **List of tasks delegated to subcontractor** |
|  |  |  |
|  |  |  |

1. **INDICATIVE OFFER**

4.1. Estimated costs for delivering of the system (or the services), its components and related services (EUR w/o VAT):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Section of the Contract** | **Number of units** | **Unit price**  | **Total price** |
| **1.** | **Delivery of Ticket system, its implementation, adjustment for Customer the needs, also include:** |  |  |  |
| a) | Licenses of Software  |  |  |  |
|  | *Please specify here the name and/or category of license* |  |  |  |
| b) | Certified services (if necessary) |  |  |  |
|  | *Please specify here certified services* |  |  |  |
| c) | other positions |  |  |  |
|  | *Please specify here other potential works/deliveries and its costs* |  |  |  |
| **2.** | **Development, integration and implementation of Software** |  |  |  |
|  | … |  |  |  |
| **3.**  | **Integration and installation of Hardware – separately equipment and installation prices** |  |  |  |
|  | … |  |  |  |
| **4.**  | **Trainings and documentation** |  |  |  |
|  | … |  |  |  |
| **5.** | **Service of transition period and data transfer** |  |  |  |
|  | … |  |  |  |
| **(6.)** | **If it is included in indicative offer, then SaaS fee *(please specify, if applicable)*** |  |  |  |
|  | … |  |  |  |
| **7.** | **Other positions *(please specify, if applicable)*** |  |  |  |
|  | **TOTAL COSTS**  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Monthly price** | **Annual price** | **Price for 3-years period** |
| **8.** | **Maintenance of Ticket system:** |  |  |  |
| a) | Purchase (subscription) of annual licenses *(if applicable)* |  |  |  |
| b) | Certified services (if necessary) |  |  |  |
|  |  | **Man-day fee** |  |  |
| **9.** | **Fee of additional changes / adjustments** |  |  |  |
|  |  | **Year fee** |  |  |
| **10.** | **Fee of additional post warranty** |  |  |  |

4.2. Supported (or offered) format (method) for contract:

|  |  |  |
| --- | --- | --- |
| **ID** | **Supported format** | **YES / NO \*****applicable** |
| 1. | DBFOM – Design, build, finance, operate, maintain |  |
| 2. | DBOM – Design, build, operate, maintain |  |
| 3. | DBM+O – Design, build, maintain + operate |  |
| 4. | DB+OM – Design, build + operate, maintain |  |
| 5. | FPaaS – fare payment as a service |  |
| 6. | SaaS – System as a service |  |

|  |
| --- |
| *Please describe offered or supported formats of contracts.* |

4.3. Proposed period of development of system and system maintenance contract duration - the shortest and the recommended.

|  |
| --- |
| *Please specify here or add to application.* |

4.4. Proposed warranty period:

|  |  |
| --- | --- |
| **Warranty for:** | **Warranty period (months)** |
| Equipment  |  |
| Software |  |
| *Additional parts that have their own separate warranty* |  |

4.5. Indicative system development and implementation schedule:

|  |
| --- |
| *Please describe here or enclose as annex* |

4.6. Possible system upgrade and data migration plan / task description:

|  |
| --- |
| *Please describe here or enclose as annex* |

**5. ADDITIONAL INFORMATION**

5.1. If any of the technical parameters are not feasible, indicate the specific parameter and offer a possible solution below:

|  |
| --- |
| *Please describe here or enclose as annex* |

5.2. Additional information and/or conditions:

|  |
| --- |
| *Please submit here or enclose as annex additional conditions and/or information, if any, about your technical and financial offer and possibilities, contract clauses.* |

5.3. Please check the appropriate box for confirmation that in the activities of the Company and Subcontractors the national personal data protection supervisory authority has not established 27.04.2016. Regulation No 2016/679 of the European Parliament and of the Council on the protection of individuals regarding the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation) concerning the ticketing system (or service), its components and related services:

[ ]  We confirm \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.