**PROPOSALS AND INFORMATION FOR CONSULTATION WITH ECONOMIC OPERATORS**

*Development,*

*supply and maintenance of parking systems for Riga Municipality Limited Liability Company (SIA) Rīgas satiksme*

Date: \_\_\_ \_\_\_\_\_\_\_\_\_\_\_ 2023

1. **APPLICANT / TENDERER**

|  |  |
| --- | --- |
| **Full name of the company or the contractor** |  |
| **Registration number of the company or personal identity number of the contractor** |  |

1. **CONTACT PERSON OF THE TENDERER**

|  |  |
| --- | --- |
| **Name, surname** |  |
| **Position held** |  |
| **Telephone number** |  |
| **Electronic mail address** |  |

hereinafter – the tenderer

1. **APPLICATION**

**3.1.**Subject of the consultation and its location:

3.1.1. Development, supply and maintenance of modern and efficient parking systems for Riga Municipality Limited Liability Company (*SIA*) Rīgas satiksme(hereinafter referred to as the Service):

3.1.1.1. the Pre-payment Accounting System (hereinafter referred to as PAS);

3.1.1.2. Post-payment Notice Management System (hereinafter referred to as PNMS);

3.1.1.3. Parking Control System (hereinafter referred to as PCS);

3.1.1.4. Resident Permit Management System (hereinafter referred to as RPMS);

3.1.1.5. Parking Lot Accounting System (hereinafter referred to as PLAS).

3.1.2.CPV classification: Main CPV code - [72200000-7](https://info.iub.gov.lv/cpv/parent/8267/clasif/main/) - Software development and consultancy services;

Supplementary CPV code - [72230000-6](https://info.iub.gov.lv/cpv/parent/8423/clasif/main/) Custom software development services;

[72240000-9](https://info.iub.gov.lv/cpv/parent/8426/clasif/main/) Systems analysis and programming services.

**3.2.** Interest of the tenderer in participating in the procurement:

is interested in participating in the planned procurement procedure;

is not interested in participating in the planned procurement procedure.

Please specify what is hindering or are there any obstacles for submission of the tender:

**3.3.** We certify that the tenderer has sufficient technical and human resources to ensure a high quality service meeting the requirements.

**3.4.** We have read the technical specification and consider it to be:

 Feasible and sufficient for submission of the tender;

 Subject to enhancement:

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| *If you have indicated that the Technical Specification is subject to enhancement, please specify what exactly needs to be improved or what information is unclear or insufficient* |

**3.5.** We certify that the tenderer is not insolvent, has not been wound up, has not suspended commercial activities, has no tax debts exceeding EUR 150.00 and has not been excluded from the register of value added tax payers (if the person is a value added tax payer).

**3.6.** Economic and financial capacities of the tenderer:

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| --- | --- |
| Positive equity in 2022 | Compliant  Non-compliant |
| *If you have indicated that you do not meet the prescribed indicators, please specify the actual data here.* | |

**3.7.Subcontracting:**

We certify that we will carry out the Service ourselves without attracting subcontractors;

For the purposes of fulfilment of that which is indicated in the Technical Specification or for the fulfilment of requirements \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the subcontractors (including self-employed persons) should be attracted:

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| --- | --- | --- |
| **No.** | **Types of deliverables (good/service), general brief description and quantities** | **Approximate volume of services to be carried out in % of the total volume** |
|  |  |  |
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**3.8. Experience of the tenderer and the necessary specialists**

**3.8.1.** The tenderer has experience in the development and supply of at least one parking management system (i.e., payment, parking lot accounting and control solutions) during the previous 5 (five) years (2018, 2019, 2020, 2021, 2022 and 2023 until the submission of the tender), provided that the tenderer has been ensuring the maintenance of such system for at least 24 months and the system has been operating in a real environment for at least 24 months.

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| **Contracting Authority** | **Subject of the project, brief description** | **Period** |
|  |  |  |
|  |  |  |

**3.8.2.**The tenderer, during the previous 5 (five) years, has experience in at least one project of the development of information system migration, information system add-ons, where the following technologies have been used:

3.8.2.1. *Android* mobile application operating system;

3.8.2.2. IT infrastructure environment MS *Azure - Kubernetes services, Container Registry, PostgreSQL*;

3.8.2.3. software delivery environment - *Git* and *Docker*;

3.8.2.4. API for *RESTful* architectural style;

3.8.2.5. at least in the following technologies: *Scala* and *C#*

3.8.2.6. Integration with external information systems;

3.8.2.7. Electronic Control Equipment (ECE).

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| **Contracting Authority** | **Subject of the project, brief description** | **Period** | **Technology used** |
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**3.8.3.** The tenderer can ensure at least the following specialists:

3.8.3.1.one (1) programmer who, during the previous 5 (five) years, has performed the development of at least one parking management system (i.e., payment, parking lot accounting and control solutions);

3.8.3.2.one (1) system testing specialist who, during the previous 5 (five) years, has had an experience in testing at least one parking management system (i.e., payment, parking lot accounting and control solutions);

3.8.3.3.one (1) project manager who, during the previous 5 (five) years, has had an experience as a project manager in the project of implementation of the parking management system (i.e., payment, parking lot accounting and control solutions):

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| --- | --- | --- | --- | --- |
| **- No.** | **Name, surname** | **Responsibilities in service provision** | **Brief description of experience** *(name of the project/contract, link to the works carried out, etc.)* | **Tenderer’s employee / Subcontractor's employee** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
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**4. INFORMATIVE TENDER**

**4.1.Term:** Services are provided within the following terms:

4.1.1. System development within a maximum of 8 (eight) months;

* + 1. Maintenance works, including development work (changes upon request of the Contracting Authority) - within 48 months following the signing of the Transfer and Acceptance Deed.

We consider that it is possible to develop the system within the term set out in Clause 4.1.1;

We consider that it is not possible to develop the system within the term set out in Clause 4.1.1;

We consider that it is possible to perform the maintenance works, including the development works, within the term set out in Clause 4.1.2;

We consider that it is not possible to perform the maintenance works, including the development works, within the term set out in Clause 4.1.2.

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| *Please specify the desired time of provision of the service (in months) from the moment of conclusion of the contract* |

**4.2. Financial Offer**

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| **No.** | **Service cost item** | **Cost unit** | **Tendered price EUR**  **(excluding VAT)\*** |
| **1.** | **Development of a parking system** in accordance with the Technical Specification  *(evaluation criterion A1)* | **system** |  |
| **2.** | **Parking** maintenance services  *(evaluation criterion A2)* | **For 1 m/h** |  |
| **3.** | **Parking system development work orders (**change requests) services  *(evaluation criterion A3)* | **For 1 m/h** |  |

*\*Amounts shall be specified with 2 decimal places*

*The financial offer submitted by the Tenderer shall be binding for the entire term of the procurement contract and the Contracting Authority shall be entitled to request the provision of the service at the price quoted by the Tenderer.*

**4.3.**The form of the financial offer proposed by the Tenderer (if applicable):

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| *The Tenderer may submit its own financial offer form, giving a more detailed breakdown of its cost items and their prices.* |

**4.4.The Tenderer's tender for the service development hours:**

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| --- | --- | --- | --- |
| **No.  (*according to TS)*** | **Functional requirements of the system** | **Total number of development hours** | *Notes* |
| 1.11. | User management and training |  |  |
| 2.2. | Integration with the Contracting Authority's Information Systems (IS): |  |  |
| 3. | Technical requirements of the PAS System |  |  |
| 3.3. | Processing requests from intermediary service operators |  |  |
| 3.4. | Processing information notices of the operators |  |  |
| 3.5. | System operation test |  |  |
| 3.6. | Payment processing |  |  |
| 3.7. | Data tables |  |  |
| 3.8. | Data exchange with Parking Control System |  |  |
| 3.9. | Data exchange with accounting (automatic reports) |  |  |
| 3.10. | User interface |  |  |
| 4. | Technical requirements of the PCS System |  |  |
| 4.7. | Mobile parking control app |  |  |
| 4.8. | Automated Parking Control System |  |  |
| 4.9. | Application of the post-payment notices |  |  |
| 4.10. | Processing of post-payment notices |  |  |
| 4.11. | PCS WEB User interface |  |  |
| 4.12. | Data exchange with CSDD for PCS and APCS |  |  |
| 5. | Technical requirements of the PNMS System |  |  |
| 5.2. | WEB User interface blocks |  |  |
| 6. | Technical requirements of the RPMS System |  |  |
| 6.34. | Internal user interface and functionality |  |  |
| 7. | Functional requirements of the PLAS System |  |  |
| 7.2. | Requirements of the parking lot accounting |  |  |
| 7.3. | Use of parking lots |  |  |
| 7.4. | ECE |  |  |
| 7.5. | ECE damage register |  |  |
| 7.6. | Definition of resident permit sections |  |  |
|  | **Total working hours according to TS:** |  |  |

**4.5.** Other information to be considered for the procurement planned by the Contracting Authority to correspond to good practice.

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| *Please provide additional information if available.* |

**4.6.**Other conditions ensuring the validity of the tender:

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| *Please specify them.* |

**4.7.** Warranty period:

4.7.1. shall maintain the warranty for 2 (two) years from the date of signing the Transfer and Acceptance Deed. The Contractor shall implement the warranty within the time limits set out in the Technical Specification, fully remedying the problems and/or deficiencies, including errors, recorded in the Warranty Application, at its own expense and with its own forces.

we can ensure the system warranty period of at least 2 (two) years;

we can ensure an additional system warranty period of \_\_\_\_\_\_\_ years;

*We provide other warranty periods, please specify:*

**4.7.2.** The Tenderer shall provide the warranty in accordance with and following the Contracting Authority's guidelines with specific categories of applications and their priorities. (Warranty shall cover Category 2, 3 and 4 applications – errors and inaccuracies).

we can ensure warranty periods for Category 2, 3 and 4 applications (as set out in Clause 8.4.2 to 8.4.4 of the Technical Specification);

*We provide other warranty periods, please specify:*

**4.8.**Please specify your proposals for the successful fulfilment of the Contract:

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| *Please specify them.* |

**5.**Additional technical information will be provided upon request if required, please send any questions to Sandra Čakša, Procurement Specialist of the Market Research and Procurement Methodology Unit of the Procurement and Contract Management Department, to the e-mail address [sandra.caksa@rigassatiksme.lv](mailto:sandra.caksa@rigassatiksme.lv).

**The information contained in the offer will be used for the preparation of the open procedure and the drafting of the regulations.**

Annexed:

1. Technical Specification;
2. Preferred Qualification Requirements;
3. Consultation Regulations.